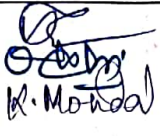
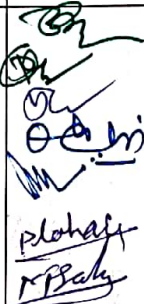
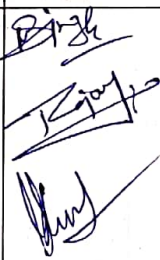



# EKLAVYA MODEL RESIDENTIAL SCHOOL, KARPAWAND

## COMMITTEES FOR THE SESSION 2025-26


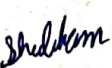

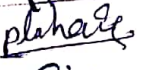

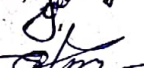
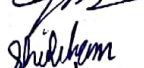


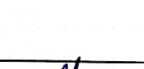



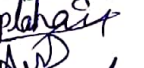
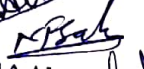
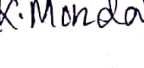

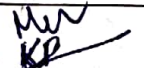

The following committees are hereby constituted for smooth and effective functioning of the Vidyalaya for the year 2025-26. As such all the staff members are hereby informed to note the nature of the work and comply with them. All the committee members will be responsible for the work of the committee. In absence of the in-charge the next senior member of the committee will automatically will be the in-charge and so on but all the members will be equally responsible. The handing and taking over of the departments shall be completed immediately.

NAME OF COMMITTEE	INCHARGES/TEACHERS	Sign	DUTIES AND RESPONSIBILITIES
1- COMMUNICATIO NAL SKILL DEVELOPMENT COMMITTEE	1. Dr. Pramod Shukla (I/C) 2. Mr. O.P.Chandrawanshi 3. All Language Teachers		1. Identifying communication gaps and weaknesses within the target group. 2. Evaluating existing communication practices and identifying areas for improvement. 3. Determining the specific communication skills that need to be developed. Any other related work.
2- ACADEMIC COUNCIL COMMITTEE (Special Committee for pursuing the programme for bright and slow learners and Minimum programme for all)	1. Mr. Amit kr. Pandey (I/C) 2. Dr. Usha Shukla 3. Dr. Pramod Shukla 4. Mr. O.P. Chandrawanshi 5. Mr. K. Denjare 6. Mr. P. Lahre 7. Mr. M.D. Sahu 8. All Subject Teachers		1. To prepare the list of notebooks for the Academic year. 2. To ensure the distribution of split-up syllabus to students of all classes. 3. To monitor the teaching-learning process. 4. To monitor the upkeep of CCE documents. 5. To monitor the conduct of Remedial class for low achievers. 6. To maintain the class wise and subject wise monthly student's academic performance analysis. Any other related work.
3- TIME TABLE COMMITTEE	1. Ms. Monika Singh (I/C) 2. Mr. Rajay K. Dewangan 3. Mr. Jitendra Singh		1. To prepare the School timetable as per the latest guidelines from NESTS/EMRS. 2. To make arrangement for teachers on leave. 3. To ensure that Teachers attend their arrangement Periods 4. To make remedial timetable for low achievers 5. To display copy of arrangement, work in the notice board. 6. To maintain the arrangement register. Any other related work.
4- ADMISSION COMMITTEE	1. Mr. Narendra Diwan (I/C) 2. Ms. Yamini Paikara 3. Class Teacher of (6 <sup>th</sup> , 9 <sup>th</sup> , 11 <sup>th</sup> )		1. To display notice regarding Admissions Guidelines. 2. To display forms/Annexure as per NESTS/EMRS guidelines. 3. Verification of the Documents and admission of students. 4. To take the approval of VEC before the release of the merit list. 5. Maintenance of admission registers. 6. Local transfer admissions.


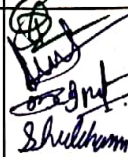
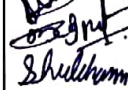



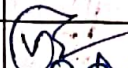
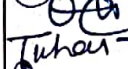




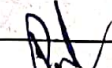
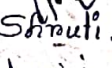
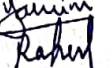


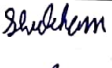

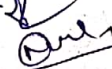

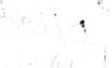

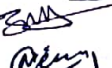
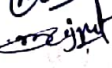
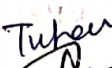

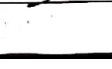

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			7. Admissions as per RTE Act. 8. Maintenance of admission records as per NESTS guidelines in the prescribed proformas. 9. Details of admission uploading on the website. Any other related work.
5- INTERNAL EXAMINATION (6-8,9,11)	1. Mr. M.D. Sahu (I/C) 2. Mr. R.K. Dewangan 3. Mr. Jitendra 4. <del>Ms. Krishna Dadsena</del>		1. To conduct internal exams as per the schedule given by NESTS/EMRS calendar of activities. 2. To update the Report cards and Mark list format as per the latest CBSE directions. 3. To collect Question papers from paper setters, along with Blueprint & Marking scheme 4. To conduct retest as per EMRS norms. 5. To analyse the Results of internal & Pre-Board Exams 6. Declaration of results as per the EMRS schedule. 7. To update examination details on website regularly. 8. All types of Exam related works internal/CBSE or any other.
6- CBSE & SQAAC COMMITTEE	1. Mr. R. K. Dewangan (I/C) 2. Ms. Monika Singh 3. Mr. Jitendra		1. To Conduct the Board Exam relative works. 2. To update Examination details on website regularly. Any other related work.
7- LIBRARY COMMITTEE	1. Ms. Kajal Kunjan (I/C) 2. All the subject teachers		1. To purchase books as per NESTS/EMRS guidelines. 2. The suggestion from staff members for purchase of new books to be taken. 3. To ensure books are circulated as per the requirement of students & staff members as per Library rules 4. Books should not remain with same individual for a long period. 5. Students should be encouraged to write Book Review. 6. Guidance & Counselling corner or table to be maintained. Any other related work.
8- CULTURAL/ NESTS/ GOI/ CCA COMMITTEE	1. Mr. O.P.Chandrawanshi (I/C) 2. Mr. Pinak Chauhan 3. Mr. S.C. Sahu 4. Ms. Krishna Dadsena 5. Mrs. Urvashi Bhimte 6. Mrs. Manisha Singh 7. Ms. Kajal Kunjan 8. Ms. Shruti Khan		1. Annual Planning of CCA activities. 2. To see that morning assembly programme is to conduct within stipulated time. 3. To prepare the schedule for conducting morning assembly programme, class teachers of secondary, must be given responsibility of conducting morning assembly programme.



	9. Ms. Kritika Mondal	K. Mondal	4. Maintains of result of CCA activities. 5. Purchase and distribution of CCA prizes & medals. 6. Conduct activities in CCA/CEA Periods. 7. Maintaining CCA Activities register Any other related work.
9- SAFETY & SECURITY	1. Dr. P. Shukla(I/C) 2. Mr. Kamlesh K. Denjare 3. Mr. Pinak Chauhan 4. Mr. Narendra Diwan 5. Mr. C.S. Bhadre 6. Mr. Shubham Dahiya 7. Mr. Nishant Dwivedi 8. Mr. Shubham Dahiya 9. Mr. Nishant Dwivedi 10. Mr. Gate Keeper	 	1. To look after the safety and security of the Vidyalaya & Hostel.
10- LOCAL PURCHASE COMMITTEE	1. Dr. Usha Shukla (I/C) 2. Mr. Pinak Chauhan 3. Mr. Guleswar Sahu 4. Mr. Pyarelal Lahare 5. Mr. Narendra Diwan 6. Mr. Sudhir Shastri 7. Mr. Subham Dahiya 8. Mr. Nishant Dwivedi 9. Mr. Praveen 10. Mr. Mahadev Netam 11.	         	1. To find out the requirements of various departments. 2. To prioritise the items to be purchased. 3. To prepare estimate of expenditure. 4. To put up budget proposal for approval. 5. To call for quotation in consultation with Principal. 6. To prepare Comparative statement and place order for the lowest quoted item as per requirement. 7. To physically verified the purchased items/goods and put Marks by using permanent Marker with Date. Any other related work.
11- GENERAL GRIEVANCE OF STUDENTS / GRIEVANCE CELL & RTI	1. Mr. Shubham Dahiya (I/C) 2. Mr. Nishant Dwivedi	Shubham	6. 1. TO LOOK AFTER THE CASES OF SEXUAL HARASSMENT IN VIDYALAYA; IF ANY, 7. The committee should be impartial and unbiased. The committee should not disclose the identity of the girls (if any) and the teachers and should not spread any rumors and will maintain the secrecy and the confidentiality. The committee will report to the Principal.
INTERNAL COMPLAINTS COMMITTEE (ICC) (POCSO)	1. Dr. Usha Shukla (I/C) 2. Mr. Pyarelal Lahare 3. Mrs. Aishwarya Dansena 4. Mr. M.D. Sahu 5. Ms. Kritika Mondal	    	8. To see the complaint related to immoral behavior towards students or corporal punishment or tarnishing the image of the students, abusing the students on caste, creed, religion or family background or on personal appearance or threatening the students to join the private tuitions received by the committee.
12- UDISE PIUS	1. Mr. Manish (I/C) 2. Mr. Parveen 3. All Class Teachers	 	1. All UDISE Portal work

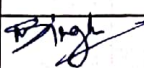



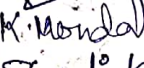
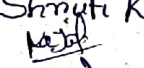


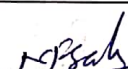

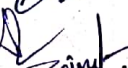
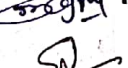
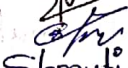
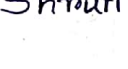
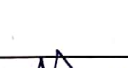



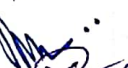

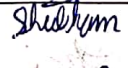
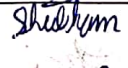
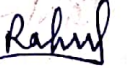



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13- MIS Portal & HRMS PORTAL COMMITTEE	1. Mr. Manish (I/C) 2. Mrs. Vandana Yadav 3. Mr. Parveen		1. All MIS Portal Work
14- MAINTENANCE AND REPAIRS	1. Dr. Usha Shukla (I/C) 2. Mr. Jitendra Singh 3. Mrs. Manisha Singh 4. Mr. Subham Dahiya 5. Mr. Nishant Dwivedi	    	1. To monitor the repair work in the Vidyalaya 2. To maintain Register of date wise repair work in the Vidyalaya. Any other related work.
15- STUDENT COUNCIL COMMITTEE	1. Dr. P. Shukla (I/C) 2. Mr. O.P. Chandrawanshi 3. Mr. Tushar Vimal Bhoi 4. Mr. S.C. Sahu 5. Mr. Narendra Diwan 6. Mrs. Urvashi Bhimte	     	1. To organise investiture ceremony. 2. To monitor discipline in the Vidyalaya. 3. To help in organising Sports day, Annual Day. 4. Division of houses along with house master and Associate of house masters and distribution of students of various house. 5. Procuring badges for Captains Monitors, prefects. 6. Maintenance of Students council register/record. Any other related work.
16- PHOTOGRAPHY COMMITTEE	1. Mr. Pinak Chauhan (I/C) 2. Ms. Shruti Khan 3. Ms. Yamini Paikara 4. Mr. Rahul	   	1. To ensure the photography/ Videography on important occasions days/ functions. 2. To take photos of interesting special items during assembly. 3. To preserve the soft copies of these photos in folders in the office. Any other related work.
17- LAB MAINTENANCE COMMITTEE	1. All Lab Incharges 2. Mr. Rahul		1. All labs cleaning & maintenance.
18- FURNITURE COMMITTEE	1. Mr. Subham Dahiya (I/C) 2. Mr. Nishant Dwivedi 3. Mr. Sudhir K. Shastri 4. Mr. S.C. Sahu 5. Mrs. Urvashi Bhimte	    	1. To ensure the furniture in each classroom is of uniform nature as far as possible. 2. To check whether any furniture requires repair & to bring it to the notice of the Principal. 3. To ensure that no furniture is lying in the corridors. 4. To ensure that any furniture taken for any function to be replaced in its proper place. Any other related work.
19- EXCURSION COMMITTEE	1. Mr. O.P. Chandrawanshi (I/C) 2. Mr. Amit Thakur 3. Mr. Narendra Diwan 4. Mrs. Manisha Singh 5. Mr. Nand K. Sharma 6. Mr. Tushar Vimal Bhoi 7. Mrs. Urvashi Bhimte 8. Mr. Nishant Dwivedi	       	1. To plan education tours / excursions for all the classes as per NESTS/EMRS norms. 2. To give the intimation letters to class teachers for transmission to parents. 3. To collect the acknowledgement from parents and to file it.


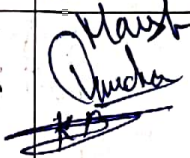
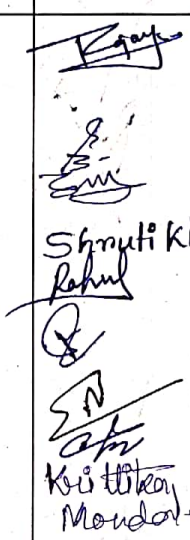
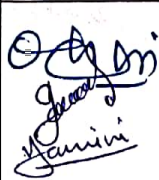
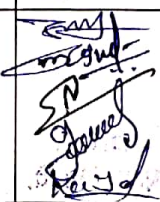


	9. Mr. Shubham Dahiya	<i>Shubham</i>	4. To ensure the safety of the students during the journey period and their stay at the venue. 5. To provide hygienic food / potable water to the students who are participating in tour programme. 6. To arrange transport & settle bills. Any other related work.
20- MEDICAL CHECKUP & FIRST AID COMMITTEE	1. Mr. GuleswarSahu (I/C) 2. Mr. Pinak Chauhan 3. Mr. C.S. Bhadre 4. Ms. Krishna Dadsena 5. Ms. Kajal Kunjan 6. Ms. YaminiPaikara 7. Ms. Kritika Mondal 8. Mr. Rahul 9. Nurse	<i>Pinak</i> <i>Kajal</i> <i>Yamini</i> <i>Kritika Mondal</i> <i>Rahul</i>	1. To conduct monthly medical check-up of students. 2. To provide medical help whenever required to the students. 3. To maintain medical records of all students. 4. To maintain the medical room&&facilities 5. To ensure the follow up action after the medical check-up. Any other related work.
21- SCIENCE EXHIBITION COMMITTEE	1. Mrs. Aishwarya Dansena (I/C) 2. Mr. Kamlesh K. Denjare 3. Mr. M.D. Sahu 4. Mr. Narendra Diwan 5. Mr. Tushar Vimal Bhoi	<i>AD</i> <i>Mr. Sahu</i> <i>Mr. Diwan</i> <i>Tushar</i>	1. To Motivate the students to prepare exhibits based on themes given by NESTS/EMRS. 2. To organize Vidyalaya level Science exhibition as per schedule. 3. To encourage more and more children to participate. 4. To inculcate scientific temper among the students. Any other related work.
22- SOCIAL SCIENCE EXHIBITION COMMITTEE AKAM EBSB	1. Mr. Subhash C. Sahu (I/C) 2. Dr. P. Shukla 3. Mr. O.P. Chandrawanshi 4. Mr. GuleswarSahu 5. Mr. Amit Thakur 6. Ms. Kritika Mondal 7. Ms. Shruti Khan 8. Mrs. Urvashi Bhimte All Social Science Teacher	<i>Subhash</i> <i>Dr. P. Shukla</i> <i>Mr. O.P. Chandrawanshi</i> <i>Guleswar Sahu</i> <i>Amit Thakur</i> <i>Kritika Mondal</i> <i>Shruti Khan</i> <i>Urvashi</i>	1. To motivate children to prepare projects/model based on country/state allotted to the region 2. To encourage more and more children to participate in cluster level Regional level and Nation level exhibition 3. To motivate the children to participate in debate, group dance, music, skit competitions organized in connection with social science exhibition. 4. To give 1st Term project for each class based on the topics for Social science Exhibition. 5. Organise an exhibition, select the best projects. Any other related work.
23- GEM PORTAL	1. Dr. Usha Shukla (I/C) 2. Mr. Manish 3. Ms. Monika Singh	<i>Manish</i> <i>Monika Singh</i>	1. All purchasing through GEM
24- STORE COMMITTEE	1. Mr. Nishant Dwivedi (I/C) 2. Mr. Shubham Dahiya 3. Mr. Harish Balihar	<i>Shubham</i>	1. Store committees can take on various forms and functions depending on the type of store and its organizational structure.

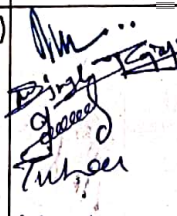
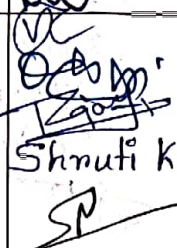
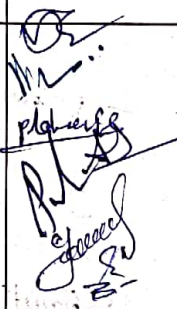
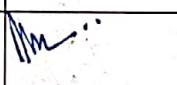
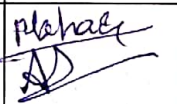

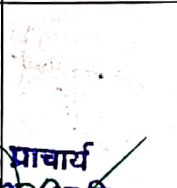
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			2. Committees often provide recommendations to higher management on matters related to store operations, policies, and procedures. Any other related work.
25- WEBSITE, ICT & SMART CLASS COMMITTEE	1. Ms. Monika Singh (I/C) 2. Mr. Computer Instructor 3. All Class Teachers		1. To update all information in the website regularly. 2. The photo gallery to be updated with latest photographs with captions. 3. Any exemplary achievement to be given as flash news. Any other related work.
26- SEWA PROGRAMME/ NATURE & ECO CLUB, SCIENCE CLUB, GARDENING CLUB, PLANTATION COMMITTEE	1. Mrs. Aishwarya Dansena (I/C) 2. Mr. Tushar Vimal Bhoi (Nature) 3. Ms. Krishna Dadsena (Science & Eco) 4. Mr. S.C. Sahu 5. Ms. Kritika Mondal 6. Ms. Shruti Khan 7. Ms. Kajal Kunjan 8. Mrs. Urvashi Bhimte	      	1. To plan for beautification of the Vidyalaya campus. 2. To supervise the work of people deployed under Horticulture and beautification of Vidyalaya campus. 3. To ensure watering of all potted plants and other plants growing in the Vidyalaya campus. 4. To procure fertilizers, manure, pesticides in consultation with Principal. 5. To motivate the children for gardening and beautification. 6. To develop medicinal plant garden in the campus. Any other related work.
27- SCHOOL DECORATION COMMITTEE	1. Ms. Yamini Paikara (I/C) 2. Mr. Mordhwaj Sahu 3. Mr. Rajay K. Dewangan 4. Mr. Narendra Diwan 5. Mr. S.C. Sahu 6. Mrs. Manisha Singh 7. Mr. N.K. Sharma 8. Mr. Sudhir kumar Shastri 9. Ms. Shruti Khan	        	1. School decoration committees play a vital role in creating a positive and engaging atmosphere within educational institutions. 2. Brainstorming ideas for decorations based on events, seasons, or themes. 3. Developing design concepts that are visually appealing and appropriate for the school environment. 4. Considering the school's overall aesthetic and ensuring decorations align with it. Any other related work.
28- AEP COMMITTEE	1. Mrs. Aishwarya Dansena (I/C) 2. Mr. Kamlesh K. Denjare 3. Ms. Krishna Dadsena 3. Ms. Kajal Kunjan	   	1. To plan activities for the academic year. 2. To arrange talk by experts. 3. To maintain record of activities conducted. Any other related work.
29- REFRESHMENT COMMITTEE	1. Mr. Subham Dahiya (I/C) 2. Mr. Nishant Dwivedi 3. Mr. Rahul 4. Mr. Harish Balihar	    	1. Their responsibilities generally revolve around providing food and beverages. Here's a breakdown of their typical functions: 2. They often organize and provide refreshments for school events such as: Sports days, School plays and performances, Parent-teacher

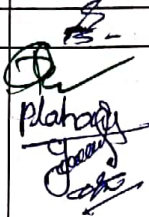
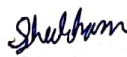


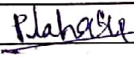
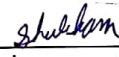



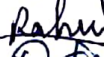

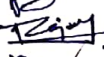

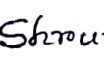



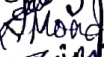
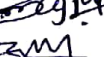
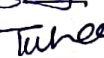



			meetings, School festivals and celebrations and Other special events. Any other related work.
30-CONDEMNATION COMMITTEE	1. Mr. Kamlesh Denjare (I/C) 2. Mr. P. Lahre 3. Mr. Pinak Chauhan 4. Mr. Sudhir K. Shastri 5. Mr. Nishant Dwivedi 6. Mr. Shubham Dahiya		condemnation committees in a school setting primarily deal with the process of: 1. Assessment of Unserviceable Items 2. Condemnation and Disposal 3. Record Keeping. Any other related work.
31. INCOME TAX COMMITTEE	1. Mr. Manish (I/C) 2. Mrs. Vandana Yadav 3. Mr. Parveen		Role of an income tax committee on a school are 1. To manage Taxation of school related income 2. Compliance with tax laws. 3. Withholding taxes from employee salaries. 4. Reporting financial transactions. 5. Maintaining accurate financial records. Any other related work.
32- CLEANLINESS AND SANITATION COMMITTEE	1. Mr. Rajay K. Dewangan (I/C) <u>GROUND FLOOR :</u> 2. Mr. C.S. Bhadre 3. Mr. Amit Thakur 4. Ms. Shruti Khan 5. Mr. Rahul (All Labs) <u>FIRST FLOOR :</u> 6. Ms. Krishna Dadsena 7. Mr. Nand Kumar Sharma 8. Mr. Sudhir K. Shastri 9. Ms. Kritika Mondal		1. To keep a stock of cleanliness activities in the Vidyalaya. 2. To supervise the work of House Keeping in maintaining cleanliness 3. To coordinate with AEP to include students in maintaining cleanliness. 4. To see that the Student Council also contributes towards maintenance of cleanliness. 5. To ensure the cleanliness of the class rooms, corridor, toilets and other common areas. 6. To ensure the provision of dustbins in all the class rooms. 7. To give suitable instruction to the people deployed under housekeeping regarding cleanliness of campus. 8. To clear the wild bushes inside school campus. 9. To ensure cleanliness of area around the staff quarters. 10. To take the rounds of the Vidyalaya thrice in a day and to ensure cleanliness. Any other related work.
33- P A SYSTEM	1. Mrs. Urvashi Bhimte (I/C) 2. Mr. O.P. Chandrawanshi 3. Mr. Guleshwar Sahu 4. Ms. Yamini Paikara		1. Arrangement and maintenance of PA system for assembly and other celebrations. 2. Maintenance of fire extinguisher. Any other related works.
34- SCOUTS COMMITTEE	1. Mr. Amit Kumar (I/C) 2. Mrs. Manisha Singh 3. Mr. Nandkumar Sharma 4. Mr. Guleshwar Sahu 5. Ms. Kajal Kunjan		1. To plan activities for Scouts & guides. 2. To take up social service activity for the school. 3. To conduct Tritiya Sopan, Tritiya Charan camps in the Vidyalaya.

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	6. Mr. Sudhir K. Shastri		Any other related work.
35- STAFF QUARTERS COMMITTEE	1. Mr. Kamlesh K. Denjare (I/C) 3. Mr. Rajay K. Dewangan 4. Ms. Monika Singh 5. Mr. GuleshwarSahu 6. Mr. Tushar Vimal Bhoi 7. Mr. Manish		1. To see the allotment of Quarters. 2. To monitor the repair work in the Quarters. 3. To maintain Register of date wise repair work. Any other related work.
36- TEACHING AIDS / MAGAZINE PRINTING, PRESS AND PUBLISHING COMMITTEE	1. Dr. P. Shukla (I/C) 2. Mr. O.P. Chandrawanshi 3. Mr. Rajay K. Dewangan 4. Ms. Shruti Khan 5. Ms. Krishna Dadsena 6. Mr. N. K. Sharma		1. To encourage students and staff members to contribute articles for the Vidyalaya Patrika. 2. To design the Cover page with the help of Drawing teacher and students. 3. To ensure the Vidyalaya Patrika is published and Distributed in July. 4. To design the Student Diary. 5. Maintain liaison with Press and Media. Any other related work.
37- DISCIPLINE COMMITTEE	1. Dr. P. Shukla (I/C) 2. Mr. Kamlesh K. Denjare 3. Mr. P. Lahre 4. Mrs. Aishwarya Dansena 5. Mr. Pinak Chauhan 6. Mr. GuleshwarSahu 7. Mr. C.S. Bhadre 8. Mr. PET Teacher 9. Mr. Shubham Dahiya 10. Mr. Nishant Dwivedi 11. All Class teachers		1. To make the rules and regulations as per the disciplinary requirement. 2. To make the student aware about the discipline. 3. To make the student follow the disciplinary rules. 4. To take disciplinary action against any of the misconduct. Any other related work.
38- OLYMPIADS & SOF COMMITTEE	1. Mr.KamleshDenjare (I/C) 2. All Subject Teachers & Language Teachers		1. All Olympiads & SOF exam related works.
39- CAREER COUNSELLING & GUIDANCE COMMITTEE	1. Mr. P. Lahre (Dakshana) 2. Mrs. Aishwarya Dansena (NEET & JEE) 3. Mr. GuleshwarSahu		2. To provide Career Exploration and Guidance. 3. Supporting Student's Skill Development. 4. Providing information and resources. Any other related work.
40- PTM/ PTA ALUMNI MEETINGS COMMITTEE	1. Mr. O.P. Chandrawanshi (I/C) 2. Dr. P. Shukla 3. Mr. Kamlesh K. Denjare 4. Ms. Krishna Dadsena 5. All House Masters 6. Mr. Shubham Dahiya 7. Mr. Nishant Dwivedi		1. Facilitate the scheduling and organization of PTMs. 2. Ensure a comfortable and welcoming environment for meetings. 3. Alumni can serve as mentors to current students, sharing their experiences and providing carrier guidance. 4. They can also offer advice to current PTA members based on their past involvement. Any other related work.
41- GAMES, SPORTS & VOCATIONAL SKILLS COMMITTEE	1. Mr. PET (I/C) 2. All Class Teachers		1. To encouraging participation in sports and games to enhance physical fitness and overall well-being. 2. Organizing and conducting various sports events, tournaments and competitions.



			3. Inculcating values such as fair play, discipline and cooperation. 4. Promoting a healthy competitive environment. Any other related work.	
42.- MDM	1. Mr. C.S. Bhadre (I/C)		1. Insure to provide mdm for class 6 <sup>th</sup> to 8 <sup>th</sup> .	
43- MESS COMMITTEE	1. Dr. Usha Shukla (I/C) 2. Mr. P. Lahre 3. Mr. Guleshwar Sahu 4. Mr. Sudhir K. Shastri (Teachers - 3) 5. Mr. Nishant Dwivedi 8. Mr. Subham Dahiya 9. Staff Nurse 10. Counsellor 11. Mr. School Captain 12. All House Captains 13. Student's Parents (2)	  	1. Adhere with the SOPs issued by NESTS for mess.	
44- MESS MANagements COMMITTEE (on meal)	1. Dr. Usha Shukla (I/C) 2. Mess Committee Teachers 3. House Masters 4. Music Teacher 5. PTI Teacher 6. Staff Nurse	  	1. Adhere with the SOPs issued by the NESTS for the mess.	
45- NSS	1. Mr. P. Lahre		1. All NSS related works.	
46- NCC	1. Mr. Nishant Dwivedi 2. Mr. Shubham Dahiya		1. All NCC related works.	
47- PHYSICAL VERIFICATION COMMITTEE	Departments.	Incharges	Checkers	Sign                    
	1. Physics Lab	Mr. M.D. Sahu	Mr. K. Denjare	
	2. Chemistry Lab	Mr. K. Denjare	Mr. M.D. Sahu	
	3. Bio Lab	Mrs. Aishwarya D.	Mr. Narendra Diwan	
	4. Junior Lab	Ms. Krishna D.	Mrs. Aishwarya D.	
	5. Sports	Mr. PET	Mr. Rahul	
	6. Library	Ms. Kajal Kunjan	Mr. O.P. Chandrawanshi	
	7. Computer Lab	Ms. Monika Singh	Mr. Jitendra Singh	
	8. Smart Class	Ms. Monika Singh	Mr. Rajay Kr. Dewangan	
	9. Admission	Mr. Narendra Diwan	Mr. S.C. Sahu	
	10. Office	Mr. Manish Puniya	Mr. Nishant Dwivedi	
	11. Cultural & Music	Mrs. Urwashi Bhimte	Ms. Shruti Khan Ms. Kajal Kunjan	
	12. Hostel	Mr. Shubham Dahiya	Mr. Pinak Chauhan Mr. Sudhir K. Shastri Mr. Rahul	
	13. Fixtures	Mr. Shubham Dahiya	Mr. Guleshwar Sahu Ms. Kritika Mondal Mrs. Manisha Singh Mr. Amit Kumar Mr. Tushar Vimal Bhoi	

VICE PRINCIPAL.

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